



If your information has changed or to inform us about your correct details, please complete and return this form to admin@bstratawa.com.au. Alternatively, go to the B Strata website to complete it online.

Section 105 of the Strata Titles Act 1985 mandates that a Strata Company must maintain a strata roll with the following details:

Property Name / Address: <input style="width: 95%;" type="text"/>	
Lot Number: <input style="width: 45%;" type="text"/>	Apartment/ Unit Number (if different to the lot): <input style="width: 50%;" type="text"/>
Registered Owner(s) Name (as per title): <input style="width: 95%;" type="text"/>	
Primary Email Address (This will be linked to the App): <input style="width: 45%;" type="text"/>	Second Email: <input style="width: 50%;" type="text"/>
Primary Mobile Number: <input style="width: 45%;" type="text"/>	Second Mobile Number: <input style="width: 50%;" type="text"/>
Mailing Address: <input style="width: 95%;" type="text"/> <i>(s 215 must be within Australia)</i>	

If your lot is leased, please complete the following (for legislative, safety and community needs, as per (s105(4)(e)):

This lot is leased but managed by the owner (please select)

Property Management Agency: <input style="width: 95%;" type="text"/>	
Property Management Email <input style="width: 95%;" type="text"/> <i>(We require a generic email for the Property Management Agency)</i>	
Property Manager Name: <input style="width: 45%;" type="text"/>	Mobile Number: <input style="width: 50%;" type="text"/>

Tenant(s) Full Name: <input style="width: 95%;" type="text"/>
Tenant(s) Mobile No.: <input style="width: 95%;" type="text"/>

CATEGORY	SEND TO (Select)	METHOD (Select)
Send Levy Invoices to:	<input type="checkbox"/> Owner, or <input type="checkbox"/> Property Manager	<input type="checkbox"/> Email (environmentally conscious) <input type="checkbox"/> Post (costs may be incurred)
Notice of Meeting to:	<input type="checkbox"/> Owner, or <input type="checkbox"/> Property Manager	<input type="checkbox"/> Email (environmentally conscious) <input type="checkbox"/> Post (costs may be incurred)
Other Correspondence to: <i>(excluding Levies, AGMs and Invoices)</i>	<input type="checkbox"/> Owner, or <input type="checkbox"/> Property Manager	<input type="checkbox"/> Email (environmentally conscious) <input type="checkbox"/> Post (costs may be incurred)
Utility Invoices to:	<input type="checkbox"/> Owner, or <input type="checkbox"/> Property Manager	<input type="checkbox"/> Email (environmentally conscious) <input type="checkbox"/> Post (costs may be incurred)

Notes:

Name/Signature: Date: